

## **Privacy Policy**

The purpose of this Privacy Policy is to provide individuals with information regarding the principles of personal data processing on the SIA "DIVI Grupa" website and to enable informed decisions when using the SIA "DIVI Grupa" website.

### **Controller and Contact Information**

1. The controller of personal data processing is SIA "DIVI Grupa," registration No. 4050798000, legal address: Fridriha Candera Street 1, Riga, LV-1046.
2. Contact information for matters related to personal data processing: info@di.lv, phone: +371 67291020.

### **What Information Do We Collect?**

We collect personal data that you voluntarily provide to us via email, by filling out web-based forms, and through other direct communication with you. When contacting us, you must provide your name, surname, contact information, and any other information you wish to share.

### **How Do We Use the Collected Personal Data?**

We may use the collected personal data to:

- Provide you with the services and information you requested,
- Process your orders and prepare the necessary documents,
- Offer you effective customer support,
- Help prevent fraudulent activities,
- Send you informational messages if you have explicitly agreed to receive them,
- Comply with regulatory requirements,
- Inform the public about our activities.

We may share your information with third parties to comply with legal requirements, cooperate with supervisory authorities, help prevent criminal activities, and protect our, your, and others' legal rights.

### **How Do We Protect Personal Data?**

We protect client data using modern technology and organizational measures, considering existing privacy risks and available resources, such as firewalls, intrusion detection and analysis software, and data encryption. We ensure, regularly review, and improve security measures to protect your personal data.

### **How Long Do We Store Personal Data?**

We store your personal data as long as necessary according to the relevant personal data processing purposes and as permitted or required by regulatory requirements.

If you have any questions, suggestions, or comments regarding the privacy policy, or if you want to report a violation of personal data usage, please contact us via email at info@di.lv, by phone at +37167291020, or by mail at SIA "DIVI Grupa," Fridriha Candera iela 1, Riga, LV-1046.